



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
 253-858-3400 – info@penmetparks.org  
[www.penmetparks.org](http://www.penmetparks.org)

## REGULAR MEETING MINUTES

August 02, 2022, 6:00 PM

Gig Harbor Civic Center - Council Chambers 3510 Grandview Street, Gig Harbor, WA 98335

**Call to Order Time: 6:02 PM**

### Commissioner Roll Call:

	Present	Excused	Comment
Steve Nixon, President	X		
Maryellen (Missy) Hill, Clerk	X		
Amanda Babich	X		
Kurt Grimmer	X		
Laurel Kingsbury		X	

Quorum Yes

**ITEM 1 President's Report, Steve Nixon**  
 Meeting with Puyallup Tribe of Indians regarding Petrich Property acquisition; Meeting with Peninsula School District Superintendent and Staff; Communications with Craig McLaughlin regarding July 11, 2022 Fox Island meeting and Petrich property acquisition.

**ITEM 2 Executive Director's Report, Ally Bujacich**  
**District Updates:**

1. Madrona links golf course update: June visit revealed that recent concerns were addressed, and an ongoing maintenance plan was created for the punch list items. Follow-up visit planned for September to see how the plan is going. Received positive feedback from community on current work.
2. Save the Date: Sehmel Homestead Park Multi-Use Turf Ribbon Cutting scheduled for 8/19/2022 @ 4:00 pm to include ice cream and yard games.
3. Save the Date: Concert in the Park 8/27/2022 @ 4:30-8:00 pm featuring the bands Rockaroke and the Kim and Brian Band.

**Board Questions:** Is there a completion timeline for Madrona Links?  
**Staff Answer:** Yes, and there is a plan for the outstanding items.  
**Board Questions:** Turf ribbon cutting: are we inviting Harbor Soccer and other frequent users? **Staff Answer:** Yes. **Board Question:** Should we do a Back to School food drive at the concert? Kiwanis would offer to help. **Staff Answer:** Great, we will follow up and get back to you

**ITEM 3 Special Presentations**



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**3a. Pierce Conservation District – Dana Coggon and Mary Krauszer**

**PowerPoint Presentation**

**Board Questions:** Does the project include failed and other bulkhead.

**PCD Answer:** Feasibility includes options for entire project. Conceptual designs have changed over the years and become more complex to work into the future. Invite to Orca Day October 15<sup>th</sup> at DeMolay.

**3b. June 2022 Financial Report – Interim Director of Finance, Stephanie Buhrman**

**PowerPoint Presentation**

**Board Question:** What is the Private Harvest Tax?

**Staff Answer:** Pierce County collection when lumber is harvested, we get some of the tax received.

**3c. Executive Director Market Analysis Presentation – Amanda Babich, Compensation Connections Principal, Shannon Drohman, and Senior Consultant Jo Lingenfelter**

**Board Question:** Did you use the same methodology for our other positions? **Compensation Connections Answer:** Yes.

**ITEM 4 Board Committee Reports**

**4a. CIP Committee**

- Met 7/25/2022
- Grenlar has received permit authorization
- Boe Architects has been selected for Rosedale project
- Change order #5 reviewed and supported
- CRC Phase 1 starting
- Feasibility Study RFP received 2 applicants to review

**4b. Finance and Administration Committee**

Has not met since last meeting.

**4c. Recreation Services Committee**

- Met 7/21/2022
- Assessment of Department
- Purpose of committee
- Review Teen Advisory Committee, continued
- Sports, Action Handbooks, and Training

**4d. Stewardship Committee - Has not met since last meeting.**

- 1:1 Commissioner meetings with Lydia LaSalle, Campaign Director.

**4e. External Committee Reports: None**

**ITEM 5 Public Comments: None**



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This is the time set aside for the public to provide their comments to the Board on matters related to PenMet Parks. Each person may speak up to three (3) minutes, but only once during the citizen comment period. Anyone who provides public comment must comply with Policy P10-106 providing for the Rules of Decorum for Board Meetings. A copy of the policy is available at each meeting and at [www.penmetparks.org](http://www.penmetparks.org)

## ITEM 6 Minutes

- 6a. **Approval of July 19, 2022 Study Session Minutes**
- 6b. **Approval of July 19, 2022 Regular Meeting Minutes**
- 6c. **Approval of July 25, 2022 Special Meeting Minutes**  
Commissioner moved;  
Commissioner seconded;  
Roll call vote: Approved unanimously, Motion Carries

## ITEM 7 Consent Agenda

- 7a. **Resolution C2022-017 Approval of Vouchers**  
Commissioner moved to adopt the consent agenda as presented  
Commissioner seconded;  
Roll call vote: Approved unanimously, Motion Carries

## ITEM 8 Unfinished Business: NONE

## ITEM 9 New Business

- 9.1 **Purchasing Resolutions Requiring One Reading for Adoption:**
  - 9.1a **Resolution P2022-015 Authorizing the Executive Director to Sign Change Order #5 for the Arletta Schoolhouse Renovation Project**  
Commissioner moved;  
Commissioner seconded;  
PowerPoint Presentation by Denis Ryan  
Memo in packet read.  
Board Questions: None  
Board Discussion: None  
Roll call vote: Approved unanimously, Motion Carries
- 9.2 **Single Reading Resolutions Requiring One Reading for Adoption:**
  - 9.2a **Resolution R2022-006 Adopting the Amended 2022 Classification and Salary Schedule**  
Commissioner moved;  
Commissioner seconded.  
Presider: Call on Bujacich for staff presentation.  
Board Questions: None  
Board Questions: None  
Board Discussion: None  
Roll call vote: Approved unanimously, Motion Carries



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## 9.3 Two Reading Resolutions Requiring Two Readings for Adoption: None

### ITEM 10 Comments by Board

**Commissioner Babich:** Dept of Ecology has invited her to serve on the Resident Orca Population Task Force regarding Vessel Permits. Recreational Boaters, viewing, marine areas around parks, partners for educational campaign regarding Orcas. **Commissioners:** support and suggest Educational Signs at beaches, Consider educational campaign on water safety, boater safety, Orca Safety. Suggest staff work on this if time allows.

**Staff Answer:** Staff can work on this and reach out to our partners.

### ITEM 11 Next Board Meetings

Please note there will be no Study Session or Regular Meeting on August 16, 2022. September 6, 2022 Study Session at 5:00 pm and Regular Meeting will begin at 6:00 pm at the Gig Harbor Civic Center - Council Chambers 3510 Grandview Street, Gig Harbor, WA 98335

### ITEM 12 Executive Session

12a. Executive session to review the performance of a public employee.  
RCW 42.30.110 (g)

Entered at 7:10


### ITEM 13 Adjournment Time: 7:32 pm

## BOARD OF PARK COMMISSIONERS MEETING PROCEDURES

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at [www.penmetparks.org](http://www.penmetparks.org).

Approved By the Board on 9/06/2022

  
Steve Nixon, Board President

  
Maryellen "Missy" Hill, Board Clerk

  
Attest: Ally Bujacich

Submitted by: Robyn Readwin, Board Secretary